

STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE  
PURSUANT TO REAL PROPERTY LAW §442-H

Patricia A Cole (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that Broker:

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|---|---|
| <u>    </u> Requires <input checked="" type="checkbox"/> Does not require | 1. Prospective buyer clients to show identification*  |
| <u>    </u> Requires <input checked="" type="checkbox"/> Does not require | 2. Exclusive buyer broker agreements                  |
| <u>    </u> Requires <input checked="" type="checkbox"/> Does not require | 3. Pre-approval for a mortgage loan / proof of funds* |

\*Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

Acknowledgement of Broker

Broker: Patricia A. Cole  
By: Patricia A. Cole  
Name: \_\_\_\_\_  
Title: Broker

State of N.Y.  
County of Livingston

The foregoing document was acknowledge before me this 19<sup>th</sup> day of April 2021 by Patricia A. Cole who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

Marcea Clark Tetamore  
Notary Signature

Marcea Clark Tetamore  
Notary Public, State of New York  
Livingston County, #02TE5015202  
Commission Expires July 19, 2025